

# **SPRECKELS UNION SCHOOL DISTRICT**

**P.O. Box 7362**

**130 Railroad Avenue**

**Spreckels, California 93962**

**Phone (831) 455-2550**

**Fax (831) 455-1871**



## **Vision Statement**

Spreckels Union School District believes our students are our core mission, and our community has a shared responsibility to provide an equitable, rigorous, world-class education in an innovative environment that values creativity, curiosity, collaboration, and diversity in order to promote lifelong learning.

## **Mission Statement**

We fulfill our mission by creating learning opportunities that meet the diverse needs of all students and empower them to flourish both academically and social-emotionally. We nurture all students' strengths and resiliencies to help them reach their full potential. As an academic team and community, we model and instill the core values of compassion, kindness, and respect in all of our work.

**SPRECKELS UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES MEETING  
THURSDAY, MAY 4, 2023**

**Spreckels Union School District  
District Office  
130 Railroad Ave.  
Spreckels, CA 93962**

**OPEN SESSION: 6:30 p.m., District Office, Board Room  
CLOSED SESSION: 6:35 p.m., District Office, Conference Room  
OPEN SESSION: 7:00 p.m., District Office, Board Room**

**SPRECKELS UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES MEETING  
THURSDAY, MAY 4, 2023**

**OPEN SESSION: 6:30 p.m., District Office, Board Room  
CLOSED SESSION: 6:35 p.m., District Office, Conference Room  
OPEN SESSION: 7:00 p.m., District Office, Board Room**

**AGENDA**

**Public Participation**

Members of the public are welcome to participate in the meetings of the Board. If a member of the public desires to address the Board, that individual needs to complete a speaker request form and indicate if the specific agenda item that they wish to address, or if the item is for general public comment on any item within the subject matter jurisdiction of the Board. Comments on all topics, both those on the agenda and those not on the agenda, will be made at the beginning of the meeting during the time designated for “**Individuals desiring to address the Board.**” General public comments will generally be heard first, followed by comment on specific agenda items. The Board President may limit the time of presentation to three minutes per speaker, per subject, and a maximum of twenty minutes for each subject matter. No action may be taken by the Board on matters not on the agenda unless Government Code 54954 is evoked by the Trustees.

Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

**I. Opening Business:**

A. Call public session to order

B. Roll call

Chris Hasegawa, President  
Stephanie McMurtrie Adams, Vice President  
Peter Odello, Clerk  
Frank Devine, Member  
Steve McDougall, Member

C. Disclosure of item(s) to be discussed in closed session

1. Conference with labor negotiators:

Provide direction to district negotiators regarding negotiations with:

- a. California School Employees Association
- b. Spreckels Teachers Association
- c. Unrepresented employees  
(Management/supervisory/confidential) unit

2. Public Employee discipline/dismissal/release/complaint

D. Public Comment on Closed Session Items

MOTION TO ADJOURN TO CLOSED SESSION

BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_ AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_

II. **Closed Session, 6:35 p.m. – 6:55 p.m.**

The Board of Trustees will meet to consider matters appropriate for closed session in accordance with Government Code Sections 3549.1, 54956.7 through 54957.7 and Education Code Section 35146.

Note: In the event that all closed session items listed have not been discussed in the time allotted, the closed session will reconvene at the end of open session.

MOTION TO RECONVENE TO OPEN SESSION

BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_ AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_

III. **Reconvening to Open Session**

A. Pledge of Allegiance

B. Adoption of agenda

MOTION TO \_\_\_\_\_ APPROVE AGENDA

BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_ AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_

C. Announcement of action(s) taken in closed session (if any)

D. Recognition: 2022-23 Reclassified English language learners

E. Individuals desiring to address the Board (items not on the agenda)

F. Individuals desiring to address the Board (specific agenda items)

G. Bargaining unit presentations (five minutes for each):

1. Spreckels Teachers Association
2. California School Employees Association

H. Board member comments

I. Oral and written communications

J. Reports

1. Superintendent
2. Buena Vista Middle School principal
3. Spreckels Elementary School principal
4. SUEF, PTO, BVBC representatives

IV. **Business**

Posted 04/28/2023

A. Information

1. April 2023 fund balance report (Pages #9-15)
2. Program update
  - a. Facilities
  - b. Food Service
  - c. Transportation
  - d. Syserco energy efficiency project
3. 2023-24 Class Configuration report (Handout)
4. Report of School District Absences by type 2021-22 and 2022-23 (Handout)
5. Report of School District Attendance 2022-23 Period Two (Pages #16-30)
6. Monterey County Office of Education review of 2022-23 Second Interim Report (Pages #31-33)

B. Action

MOTION TO ADJOURN **TO** PUBLIC HEARING

BY:\_\_\_\_\_ SECONDED BY:\_\_\_\_\_ AYES:\_\_\_\_\_ NOES:\_\_\_\_\_ ABSENT:\_\_\_\_\_

**PUBLIC HEARING:**

Pursuant to Government Code section 3547, negotiations are not permitted until proposals have been made public.

The Spreckels Union School District Board of Trustees will provide time for public comment on the Spreckels Union School District and the California School Employees Association, Chapter 86, Initial Collective Bargaining Proposals for the 2023-24 school year. (Page #34)

MOTION TO ADJOURN **FROM** PUBLIC HEARING

BY:\_\_\_\_\_ SECONDED BY:\_\_\_\_\_ AYES:\_\_\_\_\_ NOES:\_\_\_\_\_ ABSENT:\_\_\_\_\_

1. Consideration and Public Notice of the District's Initial Proposal to California School Employees Association (CSEA), Chapter 86, Collective Bargaining Agreement and Sunshine of CSEA Initial Proposal for fiscal year 2023-24 (Pages #35-36)

MOTION TO \_\_\_\_\_ CONSIDERATION AND PUBLIC NOTICE OF THE DISTRICT'S INITIAL PROPOSAL TO CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA), CHAPTER 86, COLLECTIVE BARGAINING AGREEMENT AND SUNSHINE OF CSEA INITIAL PROPOSAL FOR FISCAL YEAR 2023-24

BY:\_\_\_\_\_ SECONDED BY:\_\_\_\_\_ AYES:\_\_\_\_\_ NOES:\_\_\_\_\_ ABSENT:\_\_\_\_\_

2. California Department of Education Request for Allowance of Attendance due to Emergency Conditions Form J-13A for school closure March 13 through March 15, 2023 (Pages #37-67)

MOTION TO \_\_\_\_\_ BY **ROLL CALL VOTE** CALIFORNIA DEPARTMENT OF EDUCATION REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS FORM J-13A FOR SCHOOL CLOSURE MARCH 13 THROUGH MARCH 15, 2023

BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

\_\_\_\_\_ Frank Devine          \_\_\_\_\_ Chris Hasegawa          \_\_\_\_\_ Steve McDougall

\_\_\_\_\_ Stephanie McMurtrie Adams          \_\_\_\_\_ Peter Odello

**V. Curriculum/Instruction**

A. Information

1. ClassLink one click single sign-on solution presentation (Pages #68-80)

B. Action

1. ClassLink one click single sign-on solution quote (Page #81)

MOTION TO \_\_\_\_\_ CLASSLINK ONE CLICK SINGLE SIGN-ON SOLUTION QUOTE

BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_ AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_

2. English Language Learners Master Plan 2023-24 (Pages #82-87)

MOTION TO \_\_\_\_\_ ENGLISH LANGUAGE LEARNERS MASTER PLAN 2023-24

BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_ AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_

**VI. Personnel**

A. Information

None

B. Action

1. Final read Chief Business Official job description (Pages #88-89)

MOTION TO \_\_\_\_\_ FINAL READ CHIEF BUSINESS OFFICIAL JOB DESCRIPTION

BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_ AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_

2. Final read Facilities Manager job description (Pages #90-92)

MOTION TO \_\_\_\_\_ FINAL READ FACILITIES MANAGER JOB DESCRIPTION

BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_ AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_

3. Final read Middle School Principal job description (Pages #93-96)

MOTION TO \_\_\_\_\_ FINAL READ MIDDLE SCHOOL PRINCIPAL JOB DESCRIPTION

BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_ AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_

4. Final read Elementary School Music Teacher and Middle School Band Director job description (Pages #97-98)

MOTION TO \_\_\_\_\_ FINAL READ ELEMENTARY SCHOOL MUSIC TEACHER AND MIDDLE SCHOOL BAND DIRECTOR JOB DESCRIPTION

BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_ AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_

5. Final read Education Specialist/Special Education Teacher job description (Pages #99-101)

MOTION TO \_\_\_\_\_ FINAL READ EDUCATION SPECIALIST/SPECIAL EDUCATION TEACHER JOB DESCRIPTION

BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_ AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_

6. First read School Counselor job description (Pages #102-104)

MOTION TO \_\_\_\_\_ FIRST READ SCHOOL COUNSELOR JOB DESCRIPTION

BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_ AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_

**VII. Administration**

A. Information

1. Committees update

B. Action

1. First read Board Regulation 6143 Courses of Study (Page #105-107)

MOTION TO \_\_\_\_\_ FIRST READ BOARD REGULATION 6142 COURSES OF STUDY

BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_ AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_

2. Second review September 2022 polices per guidesheet (Pages #108-109)

MOTION TO \_\_\_\_\_ SECOND REVIEW SEPTEMBER 2022 POLICIES PER GUIDESHEET

BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_ AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_

3. First read December 2022 Part II polices per guidesheet (Pages #110-117)

MOTION TO \_\_\_\_\_ FIRST READ DECEMBER 2022 PART II POLICIES PER GUIDESHEET

BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_ AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_

**VIII. Consent Items**

All items under the consent agenda may be discussed and considered separately or may be entered under one motion and action or individually at the Board’s prerogative.

A. Approval of board meeting minutes (Pages #118-124)

- a. 4/20/2023 special meeting

B. Business (Pages #125-127)

1. Warrants Listing (period ending April 30, 2023)

- a. \$198,361.31

2. Contracts

- a. Document Tracking Services (DTS) 2023-24 licensing agreement for web-based application (Pages #128-132)
- b. California State University’s CalStateTEACH program Memorandum of Understanding and Agreement August 2023 through July 2026 (Pages #133-137)
- c. Frontline Education 2023-24 absence and substitute management subscription (Page #138)
- d. Lise Belton, retired annuitant, 2023-24 school policy services agreement (Page #139)
- e. Central Coast Systems WinPak upgrade Districtwide Measure B (Pages #140-141)
- f. Central Coast Systems Camera Servers upgrade Districtwide Measure B (Pages #142-143)

3. Donation Listing

None

C. Surplus inventory

None

D. Personnel (Page #144-146)

1. Public Resignation/Retirement/Termination

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Melissa Ackerman	Teacher, BVMS	June 9, 2023
Briana Woodard	Teacher, BVMS	June 9, 2023
Zonia Camacho	Noon Duty, SES	April 27, 2023

2. Public Employment

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Zonia Camacho	Noon Duty, SES	May 01, 2023
Tamara Brux	Noon Duty, SES	April 17, 2023

MOTION TO \_\_\_\_\_ CONSENT ITEMS

BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_ AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_

**IX. Future Agenda Items**

- June 1, 2023 regular board meeting, District Office @ 7:00 p.m.
  - Subsequent Master Agenda Calendar
  - 2023-24 Local Control Accountability Plan (LCAP) and Budget Adoption Public Hearing
  - Children’s Online Privacy Protection Act (COPPA) Information Fact Sheet
  - Consolidated Application
  - Initial proposals for contract negotiations (CSEA)
  - Report of School District Absences by type 2021-22 and 2022-23
  - Monterey County Treasurer Quarterly Report period ending March 31, 2023
  - Education Protection Account report resolution
  - 2023-34 Transportation report
  - Application to use Spreckels Memorial Building Parking Lot
  -

**X. Adjournment at \_\_\_\_\_ p.m.**

MOTION TO \_\_\_\_\_ ADJOURNMENT

BY: \_\_\_\_\_ AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_